



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

June 21, 2021

TO: ALL STATE AGENCIES, SCHOOL DISTRICTS, MUNICIPALITIES, VOLUNTEER
FIRE COMPANIES AND POLITICAL SUBDIVISIONS

FROM: VALERIE M. WATSON, MPA
DTI CHIEF OF ADMINISTRATION
302-739-9734

SUBJECT: **AWARD NOTICE – ADDENDUM #45** (Effective August 1, 2021)
CONTRACT NO. GSS15133-COMPUTER
Computer Equipment, Peripherals, and Related Services

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OF
KEY CONTRACT INFORMATION**

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GOVERNMENT SUPPORT SERVICES – CONTRACTING
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KEY CONTRACT INFORMATION

1. MANDATORY USE CONTRACT

REF: Title 29, Chapter 6911(d) Delaware Code. Every state department and agency within the Executive Branch and Judicial Branch of the state government shall procure all material, equipment and nonprofessional services through the statewide contracts administered by Government Support Services, Office of Management and Budget. Delaware State University, Delaware Technical and Community College, the operations funded by Public School Districts, Delaware Transit Corporation, the Legislative Branch and the Board of Pension Trustees and their consultants are specifically exempted from the requirements of this subsection.

Under Title 29 §6933, The State of Delaware is authorized to participate in, sponsor, conduct or administer a cooperative purchasing agreement for the procurement of materiel or nonprofessional services with 1 or more public procurement units either within the State or within another state in accordance with an agreement entered into between the participants. Government Support Services, Office of Management and Budget has entered into a cooperative agreement with the State of Minnesota, under the National Association of State Procurement Officer (NASPO) Value Point for the procurement of Computer Equipment, Peripherals, and Related Services.

Executive Order # 20 requires that all executive agencies maximize efficiencies and improve the quality of IT related purchases. Agencies, as defined by 29 Del. C. § 6902, are mandated to use the Premium Savings Package (PSP) to procure desktop computers and peripherals. The Department of Technology and Information (DTI) has determined that the PSP offered under this contract provides the most cost-effective configuration and that the offering by Dell Marketing and Apple Computers shall be the state's standard configuration.

Procurement from other awarded vendors must be approved by DTI.

2. COVERED BANDS

This contract is divided into six (6) hardware product bands. Each band includes related peripherals and services. All products and services offered within each band are subject to the restrictions provided in the Product Restrictions section of the RFP. With the evolution of technology bands will be flexible and may be redefined during the course of the contract.

- **Band 1, Desktop:** A desktop computer is a personal computer intended for regular use at a single location. A desktop computer typically comes in several units connected together during installation: (1) the processor, 2) display monitor and 3) input devices usually a keyboard and a mouse. All operating systems for tablets are allowed. Zero Clients, Thin clients, all in ones and workstations will also be included under desktops. Ruggedized equipment may also be included in the Product and Service schedule for this band.
- **Band 2, Laptop:** A laptop computer is a personal computer for mobile use. A laptop includes a display, keyboard, point device such as a touchpad and speakers into a single unit. A laptop can be used away from an outlet using a rechargeable battery. All operating systems for tablets are allowed. Laptops will include notebooks, ultrabook, mobile thin clients, chromebooks and netbooks. Computers with mobile operating systems will also be included under laptops. Tablets that have the option to be utilized with a keyboard can be sold in this band. Ruggedized equipment may also be included in the Product and Service Schedule for this band
- **Band 3, Tablet:** A tablet is a mobile computer that provides a touchscreen which acts as the primary means of control. All operating systems for tablets are allowed. Ruggedized equipment may also be included as a category in the Product and Service Schedule for this band.

- **Band 4, Server:** A server is a physical computer dedicated to run one or more services or applications (as a host) to serve the needs of the users of other computers on a network. This band also includes server appliances. Server appliances have their hardware and software preconfigured by the manufacturer. It also includes embedded networking components such as those found in blade chassis systems. Ruggedized equipment may also be included in the Product and Service Schedule for this band.
- **Band 5, Storage:** Storage is hardware with the ability to store large amounts of data. This band includes SAN switching necessary for the proper functioning of the storage environment. Ruggedized equipment may also be included in the Product and Service Schedule for this band.
- **Band 6, Ruggedized Devices:** Ruggedized refers to devices specifically designed to operate reliably in harsh usage environments and conditions, such as strong vibrations, extreme temperatures and wet or dusty conditions. Ruggedized Devices may also be offered under bands 1-5 of the Master Agreement.

***Examples of peripherals/accessories/options:** Include but are not limited to: printers, monitors, multifunction printers, audiovisual equipment, instructional equipment, cabling, modems, networking to support server, storage and client applications such as routers, switches. Software is an option which must be related to the purchase of equipment and subject to configuration limits. Third party products are allowed to be offered as peripherals/accessories/options and may be offered in any related band.*

3. CONTRACT PERIOD

The contract executed by the State of Minnesota is for use by the State of Delaware under a Participating Addendum that allows state departments and agencies to use the agreement. The Master Price Agreement shall become effective on October 1, 2015 through March 31, 2017. The State reserves the right, in its sole discretion, to extend this contract pursuant to and including any extensions of the Lead State Agreement under the same terms and conditions.

- **Addendum #45 extends the contract with all vendors through July 31, 2022.**

4. VENDORS

Awarded Vendor	Band(s) Awarded	Authorized Resellers
<p>GSS15133-COMPUTERV37 Pure Storage 650 Castro Street, Suite 400 Mountain View, CA 94041 POC: POC: Kim Bradbury PH: 301-717-9968 EM: kim.bradbury@purestorage.com POC: Katie Lefebvre PH: 630-863-9428 EM: klefebvre@purestorage.com FSF: 0000536843</p>	<p>5</p>	<p>SHI International Corp. MTM Technologies Inc. ePlus Technology Inc. CDW Government, LLC</p>

5. LOCAL DEALERS

Dealer	For	Band(s)
<p>GSS15133-COMPUTERV32 CDW Government, LLC 230 N. Milwaukee Avenue Vernon Hills, IL 60061 <u>State and Local Government</u> POC: Tahunnus Chaudhry PH: 703-262-8099 EM: tahuca@cdwg.com POC: David Goodwin PH: 866-811-4222 EM: daigoo@cdw.com <u>K-12 Education</u> POC: Bill Rose PH: 866-819-6504 or 203-851-7093 billros@cdw.com <u>Higher Education</u> POC: Ed Voiculescou PH: 877-259-4215 or 847-968-9562 EM: eddivoi@cdw.com <u>Remit Address</u> CDW Government LLC Attn: Accounts Payable 75 Remittance Drive, Suite 1515 Chicago, IL 60675</p>	<p>Pure Storage</p>	<p>5</p>
<p>GSS15133-COMPUTERV30 ePlus Technology Inc. 13595 Dulles Technology Dr Heron, VA 20171 POC: Nick D'Archangelo PH: 610-495-1293 EM: ndarchangelo@eplus.com POC: Michele Graeff PH: 610-495-1250 EM: mgraeff@eplus.com Web: www.eplus.com FSF: 0000040210</p>	<p>Pure Storage</p>	<p>5</p>

Award Notice – Addendum #45	<p>GSS15133-COMPUTERV27 MTM Technologies Inc. 1675A South State St. Dover, DE 19901-5148 POC: Michael Carey PH: 302-744-2252 EM: mcarey@mtm.com FSF: 0000002776</p>	Pure Storage	5
<div style="border: 1px solid black; padding: 5px;"> Remit Address 200 High Ridge Road Stamford, CT 06905 </div>	<p>GSS15133-COMPUTERV24 SHI International Corp 290 Davidson Avenue Somerset, NJ 08873 POC: John Minnella PH:908-421-2498 EM:john_minnella@shi.com POCL Dominick Fama PH: 732-991-5646 EM:Dominick_fama@shi.com Web: www.shi.com FSF: 0000016884</p>	Pure Storage	5

6. ADDENDUM HISTORY

- Addendum 1 - Adds Dell Marketing, LP to the contract.
- Addendum 2 - Adds Dell Marketing, LP website.

- Addendum 3 - Adds CDW Government LLC, MTM Technologies Inc., P.C. Supplies, SHI International Corporation to the contract.
- Addendum 4 - Adds Printer Purchasing Process and CRMP Program.
- Addendum 5 - Adds Apple as a vendor on the contract.
- Addendum 6 - Adds EMC Corporation as a vendor and updates HP Inc. contact information.
- Addendum 7 - Adds Magnum Electronics and Panasonic to the contract.
- Addendum 8 - Adds HCGI as a vendor and updates vendor information for HP, Inc and Hewlett Packard Enterprise.
- Addendum 9 - Adds NWN Corporation and ePlus Technology as a reseller for EMC.
- Addendum 10 - Updates contract information for EMC Corp.
- Addendum 11 - Adds Microsoft to the contract.
- Addendum 12 - Suspends Bytespeed.
- Addendum 13 - Adds Pure Storage as a vendor and updates contact for Hewlett Packard Enterprise.
- Addendum 14 - Updates contact information for HP, Inc. and EMC Corp.
- Addendum 15 - HP Battery Safety Recall
- Addendum 16 - Lifting Suspension of Bytespeed.
- Addendum 17 - Adds GovDirect and Insight Public Sector as a Reseller.
- Addendum 18 - Updates contact information for CDW-G.
- Addendum 19 - Updates Hewlett Packard Company name Change to HP Inc.
- Addendum 20 - Adds EMC as a Reseller.
- Addendum 21 - Updates vendor information.
- Addendum 22 - Extends the contract through March 31, 2020.
- Addendum 23 - Updates HPE contact information.
- Addendum 24 - Extends contract with Panasonic, EMC and Microsoft.
- Addendum 25 - Adds Lenovo to contract through March 31, 2020.
- Addendum 26 - Removes P.C. Supplies as Hewlett Packard Enterprise - Reseller
- Addendum 27 - Updates EMC to EMC DELL and contact information.
- Addendum 28 - Adds P.C. Supplies as a Reseller for Bytespeed.
- Addendum 29 - Adds Gov Connection as a Reseller for HP Inc & extends contract w/ Apple thru 3/31/19.
- Addendum 30 - Updates HPE Contract information.
- Addendum 31 - Adds Reseller for Pure Storage.
- Addendum 32 - Updates contact information for SHI International.
- Addendum 33 - Updating HPE Contact Information
- Addendum 34 - Extends contract with Apple Inc. through March 31, 2020.
- Addendum 35 - Updates contact information for DELL Marketing L.P
- Addendum 36 - Updates Contact Info for H Inc. & Adds SHI Intl. as reseller for Lenovo, updates SHI Contract Info.
- Addendum 37 - Updating Microsoft Contact Info., remove HGCI as being a reseller for Microsoft.
- Addendum 38 - Adds two new Dell EMC Resellers.
- Addendum 39 - Extends the contract through July 31, 2021.
- Addendum 40 - Adds DELL Reseller.
- Addendum 41 - Updates Hewlett Packard Company DBA HP Inc.
- Addendum 42 - Adds Candoris Technologies (Dell Marketing reseller) and updates CAS Severn to Dell Marketing.
- Addendum 43 - Clarifies what is covered and who is awarded what.
- Addendum 44 – Updates Website.
- Addendum 45 - Extends the contract through July 31, 2022.

7. SHIPPING TERMS

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F.O.B. destination; freight pre-paid.

The successful vendor is required to "Bill as Shipped" to the respective ordering agency(s). Ordering agencies shall provide at a minimum the contract number, ship to and bill to address, contract name and phone number.

8. PRICING

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Prices will remain firm for the term of the contract year. Pricing for some vendors can be found at Delaware eMarketplace:

<https://solutions.scquest.com/apps/Router/Login?OrgName=StateofDelaware&tmstmp=1442867190967>

ADDITIONAL TERMS AND CONDITIONS

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9. BILLING

The successful vendor is required to "Bill as Shipped" to the respective ordering agency(s). Ordering agencies shall provide at a minimum the contract number, ship to and bill to address, contract name and phone number.

10. PAYMENT

The agencies or school districts involved will authorize and process for payment each invoice within thirty (30) days after the date of receipt. The contractor or vendor must accept full payment by procurement (credit) card and/or conventional check and/or other electronic means at the State's option, without imposing any additional fees, costs or conditions.

11. PRODUCT SUBSTITUTION

All items delivered during the life of the contract shall be of the same type and manufacture as specified unless specific approval is given by Government Support Services to do otherwise. Substitutions may require the submission of written specifications and product evaluation prior to any approvals being granted.

12. ORDERING PROCEDURE

Successful contractors are required to have either a local telephone number within the (302) area code, a toll free (800) number, or agree to accept collect calls. Each agency is responsible for placing their orders and may be accomplished by written purchase order, telephone, fax or computer on-line systems. The contractor or vendor must accept full payment by procurement (credit) card and/or conventional check and/or other electronic means at the State's option, without imposing any additional fees, costs or conditions.

ALL ORDERING AGENCIES ARE REQUIRED TO HAVE A FORMAL RECOMMENDATION from the Copier and Multifunction Printer Resource Management Program (CRMP) for printer purchases. No orders may be processed by the vendor without the formal recommendation and PO. Vendor may fulfill only what is recommended by the CRMP.

13. PURCHASE ORDERS

Agencies that are part of the First State Financial (FSF) system are required to identify the contract number GSS15133-COMPUTER on all Purchase Orders (P.O.) and shall complete the same when entering P.O. information in the state's financial reporting system.

14. HOLD HARMLESS

The contractor agrees that it shall indemnify and hold the State of Delaware and all its agencies harmless from and against any and all claims for injury, loss of life, or damage to or loss of use of property caused or alleged to be caused, by acts or omissions of the contractor, its employees, and invitees on or about the premises and which arise out of the contractor's performance, or failure to perform as specified in the Agreement.

15. NON-PERFORMANCE

In the event the contractor does not fulfill its obligations under the terms and conditions of this contract, the ordering agency may purchase equivalent product on the open market. Any difference in cost between the contract prices herein and the price of open market product shall be the responsibility of the contractor. Under no circumstances shall monies be due the contractor in the event open market products can be obtained below contract cost. Any monies charged to the contractor may be deducted from an open invoice.

16. FORCE MAJEURE

Neither the contractor nor the ordering agency shall be held liable for non-performance under the terms and conditions of this contract due, but not limited to, government restriction, strike, flood, fire, or unforeseen catastrophe beyond either party's control. Each party shall notify the other in writing of any situation that may prevent performance under the terms and conditions of this contract.

17. AGENCY'S RESPONSIBILITIES

The Agency shall:

- a) Examine and review in detail all letters, reports, drawings and other documents presented by the Contractor to the Agency and render to the Contractor in writing, findings and decisions pertaining thereto within a reasonable time so as not to delay the services of Contractor.
- b) Give prompt written notice to the Contractor whenever the Agency observes or otherwise becomes aware of any development that affects the scope or timing of the Contractor's services.
- c) When an ordering agency first experiences a relatively minor problem or difficulty with a vendor, the agency will contact the vendor directly and attempt to informally resolve the problem. This includes failure to perform by the date specified and any unacceptable difference(s) between the purchase order and the merchandise received. Ordering agencies should stress to vendors that they should expedite correction of the differences because failure to reply may result in an unfavorable rating in the execution of the awarded contract.

Award Notice – Addendum #45

- d) The state has several remedies available to resolve non-performance issues with the contractor. The Agency should refer to the Contract Terms and Conditions to view these remedies. When a default occurs, the Agency should first review the contract to confirm that the issue is a part of the contract. If the issue is not covered by the contract, the state cannot expect the contractor to

perform outside the agreement. If the issue is a part of the contract, the Agency or GSS - Contracting must then contact the contractor, discuss the reasons surrounding the default and establish a date when the contractor will resolve the non-performance issue.

- e) If there is a performance deficiency, a Corrective Action Report (CAR) may be used. Complete this form to report concerns with vendors or commodities. Be sure to furnish as much detail as possible. <http://gss.omb.delaware.gov/divisionwide/forms.shtml>.

19. E-RATE

“E-Rate” is a program sponsored by the Federal Communications Commission whereby educational and other qualifying institutions may purchase authorized technology at reduced prices. E-Rate eligibility depends upon who uses the equipment, how it is used and where it is located. In general terms, equipment located on school property and that is necessary for e-mail and internet access in classrooms is eligible for E-Rate support. Each contractor shall make every effort to continue its involvement in this program and to add products as applicable.

USAC’s free search tool is located at <http://www.usac.org/sl/tools/default.aspx>